1. Open your preferred web browser to [www.desktop.msu.edu](http://www.desktop.msu.edu)

2. Select “Click Here for Windows 64-bit” if you are using a Windows 64-bit Operating System or, Select “Click Here for Windows 32-bit” if you are using a Windows 32-bit Operating System.
3. Launch the Executable. Click “Agree and Install”. Click “Finish” When Install is complete, Reboot Machine.
Logging Into Your Desktop

1. Open a web browser to http://desktop.msu.edu. You will see a logon screen like the image below. Enter your NetID. Enter your password. (Note: You will get the Two-Factor Security code screen if Off-Campus). You can type “push” and click sign in. This will alert you via your smartphone to approve the connection. Once you have approved the connection, you will be logged in.
2. You should now see your entitled desktops listed.
3. Click on your desktop and select the Horizon View Client

![Select client](image)

This desktop can be opened with **VMware View Client** or **HTML5 Client**. Please select one.

- VMware View Client
- HTML5 Client
- Cancel

4. You may get a pop-up that says “Open VMware Horizon Client?”. Click “Open VMware Horizon Client”.

![Open VMware Horizon Client?](image)

5. Next, you will see the prompt to share your local drive(s) with your virtual desktop. Click “Allow”
Do you want to share your removable storage and local files when using remote desktops and applications?

Permit access to your removable storage and local files 🐑 Darryl

For more choices, go to Settings > Sharing

- Do not show this dialog again
  - Allow
  - Deny
Saving Data in VDI

Please do NOT save ANYTHING to your virtual desktop. Desktops are “wiped” after every logoff so any data saved on the desktop will be deleted. Once this data is deleted, we cannot recover it. Please ensure that you are saving to your LOCAL computer drive by doing the following:

1. In your desktop session, click the file explorer icon on the lower left of the taskbar and go to “This PC”. The Shares listed under “Devices and drives” are your local options. Select your local laptop drive.

(NOTE: USB redirection is also enabled. You can connect a USB device to your local computer and it will be available inside of your virtual desktop as well.)
2. This will open up your local directory and you can save wherever you’d like locally.

Printing

If you have printers installed on your local computer, your VDI desktop will also be able to use these printers.
Logging Off

Please ensure that you are logging off of your virtual desktop when you are done using it. Right-Click the Windows Icon, highlight “Shutdown or sign out” and select “Sign Out”.

![Right-click menu with options highlighted](image-url)